



# Board of County Commissioners Agenda Request

**7B**  
Agenda Item #

**Requested Meeting Date:** June 10, 2025

**Title of Item:** Reroof of Judicial Center, Jail, HHS and Land Department

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*	
<b>Submitted by:</b> Jim Bright		<b>Department:</b> Maintenance
<b>Presenter (Name and Title):</b> Jim Bright Facilities Coordinator		<b>Estimated Time Needed:</b> 10 Min
<b>Summary of Issue:</b> Sealed bids were opened on May 15, 2025 at 1:00 PM for the roofing project that includes Judicial Center, Jail, HHS, and Land department roofs.  As shown on the attached bid tabulation sheet, 5 bids were recieved with Asset Protection & Restoration Inc. - Hutchinson, MN - submitting the low bid in the amount of \$468,393.00. The estimated cost of this project was \$640,000		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Award the contract to Asset Protection & Restoration Inc.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 468,393.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This is in the 2025 capital improvment plan with a planned use of \$640,000 from fund balance.		

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED June 10, 2025

By Commissioner: xxx

**20250610-xxx**

**Award Contract – Roof Replacement**

**WHEREAS**, This contract is for the replacement of the following county owned buildings (Judicial Center, Jail, HHS and Land Department), and

**WHEREAS**, sealed bids were opened for these contracts at 1:00 p.m. on Thursday, May 15, 2025 with a total of five (5) bids received, and

**WHEREAS**, Asset Protection & Restoration Inc. was the lowest bidder and has been deemed the responsible bidder,

**NOW THEREFORE, BE IT RESOLVED**, that Asset Protection & Restoration Inc. be awarded the contract in the amount of \$468,393.00.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT All Members Voting xxx

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, John Welle, County Engineer, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 10<sup>th</sup> day of June 2025, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 10<sup>th</sup> day of June 2025**

\_\_\_\_\_  
John Welle  
County Engineer

May 19<sup>th</sup>, 2025

Mark Wedel, Board Chair  
Aitkin County  
307 2<sup>nd</sup> St NW, Room 310  
Aitkin, MN 56431

**Project Name: Aitkin County Roof Replacements**  
**Project # 2025-10286**

Dear Mark,

Bids for the above-mentioned project were received by 1:00 PM CT on May 15<sup>th</sup>, 2025, and opened/read aloud at that time during a public bid opening. There was a total of 5 bids received. Upon review of the submitted bids, Asset Protection & Restoration Inc. is the apparent low bidder.

After speaking with Asset Protection & Restoration Inc., we were able to confirm the following:

Asset Protection & Restoration Inc. has agreed to honor the Base Bid Amount of \$346,207.00 in addition to moving forward with both Alternates #1 and #2.

Alternate #1 – Area “C” & “D” Roof Plan  
\$27,422.00

Alternate #2 – Land Department Roof Plan  
\$94,764.00

Total Bid Award: \$468,393.00

Asset Protection & Restoration Inc. has confirmed that they will be able to meet the project schedule. All items reviewed indicate that they are a competent contractor with relevant experience and are capable of completing the project scope successfully. It would be our recommendation to award the Aitkin County Roof Replacements project to Asset Protection & Restoration Inc.

Please feel free to contact us if you have any questions regarding this recommendation.

Respectfully submitted,

WIDSETH SMITH NOLTING & ASSOCIATES, INC.



Katie Hildenbrand  
Interior Designer, VP

BID TABULATION



Aitkin County Roof Replacements

Project # 2025-10286  
May 15, 2025 at 1:00 PM CT

Contractor	Base Bid	Alternate #1 Work at Areas C & D	Alternate #2 Work at Land Dept	Addenda Acknowledged	Bid Form Completed Entirely	Bid Security
Range Cornice & Roofing Company	\$574,181.00	\$22,939.00	\$122,747.00	#1		\$719,867.00
Nelson Roofing	\$479,108.00	\$48,230.00	\$116,145.00	#1		\$643,483.00
Roof 1 RBR Inc.	\$576,200.00	\$19,200.00	\$94,200.00	#1		\$689,600.00
Herzog Roofing Inc.	\$478,000.00	\$35,000.00	\$118,000.00	#1		\$631,000.00
Asset Protection & Restoration Inc.	\$346,207.00	\$27,422.00	\$94,764.00	#1		\$468,393.00



# Untitled Map

Write a description for your map.

## Legend

- Aitkin County
- Aitkin High School
- Hanson Insurance
- Jaques Art Center





